

To: City Executive Board

Date: 9th September 2009

Item No: 8

Report of: Head of Service for Community Housing & Community Development

Title of Report: Grants Monitoring Information

Summary and Recommendations

Purpose of report: To inform Members of grants monitoring information returned from community and voluntary organisations that were awarded a grant in 2008-09.

Key decision: - No

Executive lead member: Councillor Bance

Report Approved by:

Finance: Janine Graham

Legal: Jeremy Thomas

Policy Framework: Oxford Community Strategy & Corporate Plan

Recommendation(s):

City Executive Board is recommended:

1. To note the contents of this report
2. To request that a report setting out how grants to community and voluntary organisations were spent and what monitoring information was returned is made annually to the City Executive Board and Communities and Partnership Scrutiny Committee
3. To agree that the monitoring information will be used by the Officer Grants Panel in deciding subsequent applications from the same group. It will appear in the 2010-11 and subsequent grants prospectuses that this information will be used in this way.

Introduction

1. At City Executive Board on 18 February 2009, a report about the monitoring information returned by community and voluntary organisations awarded a grant in 2008-09 was requested. This paper and the appendices form that report.
2. Listed in the attached appendices are the community and voluntary organisations / groups awarded a grant through the opening bidding and commissioning processes for 2008-09. The spreadsheets show the following information:
 - Name of organisation / group
 - Amount of grant awarded 08-09
 - Description of project/activity
 - Number of beneficiaries
 - Outcomes from project / activity
 - Total amount of matched funding from other sources
3. When applying for a grant community and voluntary organisations are asked to choose which council priority their project or activity will primarily contribute towards. For the purpose of this report the monitoring information has been listed under the priority they indicated.

Process for gathering monitoring information

4. The requirement to return monitoring information is agreed with community and voluntary groups when they sign their terms and conditions for grant funding.
5. The purpose of monitoring is to ensure that the funding awarded to groups is used for the purpose it was given. There is a low risk that monitoring information will not be returned. The process for dealing with this is as follows:
 - At three weeks past the deadline, a first reminder is sent out with a copy of the monitoring form
 - At 6-8 weeks past the deadline, a second reminder is sent with copy of monitoring form followed up by email or telephone call.
 - If there is still no response, this is noted on file for future reference.
6. In the majority of cases monitoring information is returned after the first reminder. However in those instances where nothing is returned despite the reminders, it has until now been merely noted on file for future reference.
7. City Executive Board are recommended to approve that the monitoring information will be used by the Officer Grants Panel in deciding subsequent applications from the same group.

8. For those groups who fail to return any monitoring information this will be reported to City Executive Board and Communities and Partnership Scrutiny Committees but could also impact on any future funding decision. This will appear in the 2010-11 and subsequent grants prospectuses that this information will be used in this way.

Summary of feedback

9. The table below summarises the information listed in the attached appendices for grants awarded through the open bidding section.

2008-09 council priority	Number of projects awarded a grant	Total amount of grant awarded by city council (£)	Total amount of matched funding from other sources (£)	Number of beneficiaries of these projects
Opportunities for Life	5	27,809	39,036	162
Active & Healthy Communities	47	179,352.07	300,311	130,438
A Better Living Environment	6	12,007	30,227	410
A Vibrant & Inclusive Economy	3	15,510	17,306	1,356
Safer Communities	9	60,249.50	32,105	395
Total	70	294,927.57	418,985	132,761

- 10 Oxford's population is estimated to be 151,000. The total number of people benefiting from funded projects was 132,761. However it should be noted that one person might well have benefited from more than one project. For example those groups funded under the 2008-09 Council Priority 'Active & Healthy Communities' there were 130,438 beneficiaries but an individual may well have attended a range of activities or events held.
- 11 The tables below summarise the information listed in the attached appendices for grants awarded through the commissioning process (where the council approached organisations to deliver particular services or activities).

2008-09 council priority	Number of projects awarded a grant	Total amount of grant awarded by city council (£)	Total amount of matched funding from other sources (£)	Number of beneficiaries of these projects
Arts	10	305,928	3,096,341	504,148
Homelessness	9	442,279.25	3,591,561	3,563
Community and voluntary sector infrastructure	1	59,486	545,875	387 groups (no individual beneficiaries)
Town twinning	1	5,000	11,913	598
Play	1	20,000	336,798	122
Credit union	1	20,000	45,250	728

2008-09 council priority	Number of projects awarded a grant	Total amount of grant awarded by city council (£)	Total benefits claimed as a result of advice (£)	Total debt written-off as a result of advice (£)	Number of beneficiaries of these projects
Advice	5	472,497	4,704,147	4,773,495	12,354

12 Oxford City Council commission Advice Centres to give advice on increasing the uptake of welfare benefits and tax credits but also to reduce debt and improve money management for those on low incomes.

13 From monitoring information received, from the 5 Advice Centres commissioned, the table above shows the value of this work.

Future commissioning and monitoring arrangements

14. As this is the first in an annual series of monitoring reports about the impact of the council's spending on supporting voluntary and community sector partners to deliver our priorities, comments and suggestions about the format of the report are welcome.

15. The Grant Officers Group (which has a representative from each of the district councils and the county council) is working together to develop a procedure for joint monitoring of those community and voluntary organisations that are funded by one or more council in Oxfordshire.

16. In addition, initial meetings have been held between Oxford City and Oxfordshire County Council to bring our commissioning processes into the same timeframe allowing, where possible, the City and County Council to jointly commission and monitor. It is still very early in the

process and dependent upon the availability of budgets we hope to joint commission and monitor some of our commissioned support for the community and voluntary sector from financial year 2011-12.

Climate change/environmental impact

17. This report notes, amongst other things, the monitoring information received from six organisations funded under the council priority "A Better Living Environment", which specifically supported action to improve the local environment and tackle climate change.

Equalities impact

18. Grant funding awarded to community and voluntary organisations has a significant and positive impact on equalities and promotes community cohesion.
19. When applying for grant funding each organisation has to supply a copy of their equal opportunities statement to confirm they comply with this legislation

Legal implications

20. There are no legal implications.

Financial implications

21. A clause within the terms and conditions for grant funding states that any unspent grant must be returned. A section of the monitoring form requests evidence for this purpose. In some instances not all of the grant funding has been spent. This is usually due to a project taking longer to complete the project work or gain confirmation of match funding before they can proceed.
22. When this happens a request is put forward to the appropriate area committee, through the chair and vice-chair, to carry over grant funding into the new financial year. This has been requested by three projects awarded a grant in 2008-09.
23. In certain circumstances funding may not have been spent because the project was not successful or they could not spend all of the funding before the end of the financial year. In these instances the funding is returned. For 2009-09, £4,388.75 was returned.
24. The recommendations have no financial implications.

Recommendation(s):

City Executive Board is recommended:

1. To note the contents of this report
2. To request that a report setting out how grants to community and voluntary organisations were spent and what monitoring information was returned is made annually to the City Executive Board and Community and Partnership Scrutiny Committee
3. To agree that the monitoring information will be used by the Officer Grants Panel in deciding subsequent applications from the same group. It will appear in the 2010-11 and subsequent grants prospectuses that this information will be used in this way.

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Background papers: None

Version number: 4

Grants to Community & Voluntary Organisations 2008/2009

Council Priority - Opportunities for Life

organisation/project	Grant Awarded (£)	Description of project	Number of Beneficiaries	Outcomes	Other funding received for this project (£)
Barton Community Association - café	13,521.00	A community café promoting healthy eating and well being	70	Open café for local residents with a regular daily footfall of 25 has been achieved, a varied healthy and affordable menu is on offer daily	28,600
Ethnic Minority Business Service	7,500.00	To widen participation in learning for disadvantaged groups in super output areas	0	MONITORING INFO TO BE PROVIDED JULY	0
Leys Youth Open Network	2,500.00	A youth IT project at Blackbird Leys	0	MONITORING INFORMATION NOT RETURNED	0
My Life My Choice	3,538.00	This project supports and coaches people with learning difficulties. Helping them learn new skills and gain experience to gain employment	75	Job coach employed to support people with learning difficulties	7,075
Oxfordshire Afghan Community	750.00	An organisation that supports newly arrived Afghan community to settle in Oxford	17	A 10 week England course was completed by 17 women	3,361

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Grants to Community & Voluntary Organisations
2008/2009

Council Priority - Active & Healthy
Communities

organisation/project	Grant Awarded (£)	Description of project	Number of Beneficiaries	Outcomes Achieved	Other funding received for this project (£)
Age Concern	7,500.00	Delivering a weekly project called 'The Corner' from East Oxford Community Centre, specifically for older people and carers.	700	In total 1508 lunches were cooked, 78 individuals participated in Tai Chi, 52 participated in other exercise, 16 individuals took part in art & craft activities,	29,400
Afropean Choir *	1,000.00	A choir singing African songs of different ethnic backgrounds.	1639	4 public workshops planned to take place in East Oxford. The choir has progressed greatly and increased its repertoire and improving its standard.	2,962
Anglo Asian Association	1,000.00	An association developed after the 9/11 disaster in America to bring Anglo and Asian communities together.	175	3 main meetings held with an overall goal of friendship	0
Anjuman-e-Adab	100.00	A cultural and literacy project.	200	50 children participated in contest of 'self expression'	58
Archway Foundation	2,500.00	The work of this organisation is to improve mental and social health by reducing the social isolation of loneliness experience by adults.	135	Reaching more people who are lonely and isolated. 32 new enquires and 5 volunteers recruited.	11,200
Ark-T Centre	2,250.00	Cowley Feast, a week long festival of cultural events in Cowley.	60		10,000
Barton Community Association - bash	500.00	A one day event for all tenants and residents living in Barton	700	A local event, attended by young and old and working together in café and at childrens party. Photographs supplied to show the activities and people.	350
Barton Community Association - therapy day	525.00	A one day event to encourage healthy living	200	Higher than expected number attended event. 8 different types of therapies/fitness sessions available for attendees to try - including tai chi, aromatherapy massage, shiatsu, reiki and facials. Low cost healthy menu also available	35
Blackbird Leys Adventure Playground	18,700.00	Providing a safe and caring environment for children to socialise, have fun learn new things and experiences..	65	20 attendees daily but 65 during summer holiday, 2 play workers achieved NVQ Level 2 in Play Work, 1 new member on Management Committee	33,066
Blackbird Leys Choir *	2,500.00	Established in 2006 with a large investment from Arts Council England and Five TV 40 residents of Blackbird Leys were recruited and formed the Blackbird Leys Choir.	479	Now an independent group - committee members get involved with fundraising and administration duties. 2 concerts performed one Trinity Church, Headington and another at The Holy Family Church in Blackbird Leys.	3,135
British Sub Aqua Club	39,801.37	For people wishing to learn to dive.	95	Lease agreed 08-09 - back rent plus current years rent	23,553
Community Soup Kitchen	5,000.00	Provides nourishing meals for homeless people in Oxford City.	250	Hot nourishing meals provided each Wednesday for 50 individuals	2,310
Cotteslowe Community Association	5,000.00	Provide a summer holiday playscheme	48	48 children registered to participate in this holiday playscheme.	180
Cotteslowe Seniors Group	850.00	Encourages older people living in Cotteslowe to socialise and provide opportunities to travel outside the City	34	34 elderly and frail people have accessed lively and stimulating cultural events together with other age groups	129
East Oxford Action - Carnival	13,500.00	A project to celebrate the diversity of Oxford's local communities and highlight how ethnic communities have contributed to Oxford's culture and heritage	20000	Carnival took place on 6.07.08 attracting 20000 people to Cowley Road	103,927
Elder Stubbs Garden Festival	2,500.00	An annual festival to promote mental health and bring people from the local community together	3000	packs prepared to promote mental health awareness and challenging stigma - 1000 packs distributed	5,500
Fairview Allotments	4,303.00	An allotment site close to Southfield golf club	22	improvements to site	3,220
Filipino Community of Oxfordshire	100.00	Production of a newsletter for the Philippine community in Oxford	400	Production and distribution of community newsletter to 400	300
Golden Circle	270.00	This project caters for the elderly, disabled and infirm from Blackbird Leys & Greater Leys	60	Funding helped with coach hire for this group for a day out	270
Headington Action	2,500.00	An annual festival to bring together the various districts of Headington and promote social cohesion of the area.	3500	feedback from those who attended was very positive and quotes in local press confirmed this	3,000
Hinksey Sculling Club	1,020.00	A club that provided after school rowing and scullig activities for children in Oxfordshire	200	Grant is used to contribute to the rent	60,586
Indian Union	450.00	An event to celebrate Christmas, Diwali, Hannukah and Eid	175	Attendance was good despite adverse weather conditions, the programme consisted of folk dance, songs, drumming, Christmas carols, classical & Bollywood dance	0

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organisation/project	Grant Awarded (£)	Description of project	Number of Beneficiaries	Outcomes Achieved	Other funding received for this project (£)
Kids Enjoy Exercise Now (KEEN)	4,000.00	Sporting and recreational activities for children & young people in Oxford with special needs.	200	3 weekly sessions: GrEAT = a social club for young adults, Zig-Zag = an arts, craft & drama workshop & Allsorts = Saturday sports coaching session. All supported by 300 volunteers	23,390
Lake Street Playgroup	11,656.04	A playgroup for children aged 2.5 to 3.5	350	Volunteers decorated the premises and carried out gardening. The committee members have donated 800 hours to fundraising and meetings	8,000
Leys CDI	3,537.00	A project promoting healthy life style for Leys residents aged 50+.	41	Class members report improvement to their health and well-being as a result of attending. 44% of participants have reported that as a result of attending they have tried other new activities such as dancing, computer courses, crafts sessions and leisure centre events.	1,762
Leys Fair	2,000.00	An annual summer event for Leys residents	4000	The event took place on 13th September 2008, with a theme of 'Green & Healthy'	5,992
National Association of Widows	139.83	To purchase a PA system for monthly meetings to help members who are hard of hearing	40	All members can now appreciate speakers and business.	0
Open Door	5,000.00	A drop in project for refugees and asylum seekers, providing hot meals, signposting and social activities	106	Numbers increased and 34 regularly have meals each week, 16 took part in a table tennis tournament held in July 08	6,306
Oxford Friend	4,000.00	A confidential telephone helpline and email counselling service	240	number of contacts increased since last year, new publicity campaign on Oxford buses has helped this.	2,184
Oxford Wheels	3,000.00	A project that manages the Meadow Lane skate park	120	Skate park maintained and replaced riding surfaces, use of site increased, although fewer from outside the City due to wet weather	129
Oxfordshire Bangladeshi Association	1,370.00	A community event	250	An event to encourage people from different cultures to meet and enjoy some time together	0
Oxford & District Sport & Recreation Association for the Disabled (OXSRAD)	9,600.00	A project the provided sports and recreational activities for disabled people in Oxford	375	increase membership of disabled users of these facilities	118,811
Oxfordshire Young Arts Project (OYAP)	4,400.00	A project delivery multi art based workshops to young people in Super Output Areas	167	Art based workshops delivered in Wolvercote, Cutteslowe, Northway & Union Street	0
Risinghurst Senior Citizens Club	240.00		0		0
South Oxford Adventure Playground	10,650.00	This project provides play and recreation facilities for children aged 5-15 in St Ebbes, Grandpoin and New Hinksey area of Oxford.	773	This funding has enabled this adventure playground to continued and stay open	5,705
St Lukes Youth & Community Centre	1,600.00	Baby & toddler group for families in Oxford	32	Better resources have encouraged to expand variety in new activities such as craft and sensory activities	0
Oxford Caribbean Cricket Club	2,921.33	a cricket club for all ages	12	purchase sight screens	0
Oxford City Casuals	700.00	A football club for players with learning disabilities	55	successful training sessions for disabled people in a much safer environment.	0
Oxford Young Steps	200.00	A basketball tournament for young people in Oxford	500	A very good event with 500 young people taking part 30 games were played	430
Oxford International Womens Festival - phenomenal women	550.00	an event taking part in Oxford International Womens Festival	300	This event was used to launch an African Womens Group at Rose Hill.	0
Oxford International Womens Festival - spotlight on South Oxford	500.00	an event taking part in Oxford International Womens Festival	40	produce a 20 page booklet featuring working women living in South Oxford highlighting their creative, caring and community service roles.	1,225
Sustrans	400.00	A project that promotes cycling in Oxfordshire	10000	leaflet produce and distributed to inform Oxford residents of Hanson Way a cycle route through Oxford, Abingdon & Didcot	2,359
Oxford International Womens Festival - caribbean feast	600.00	an event taking part in Oxford International Womens Festival	150	a community event that received positive feedback from those attending	10
Oxfordshire Bangladesh Boat Club	750.00	To hold the first traditional nowka bais Bangladeshi boat race in conjunction with the handing over the Olympic Flag from the British Olympic Committee in readiness for 2012 Olympics.	400	This event brought together a great mix of people from the local community	12,465
Oxfordshire Visual Arts Festival (Artweeks)	1,000.00	A 2 weeks event promoting local artists and their work	80000	Contribution to the production of the guide for artweeks	2,700
Parasol Project	590.00	Christmas Party	0	MONITORING INFORMATION NOT RETURNED	
Phoenix Sports Association	2,300.00	Provides sport for the local community	150	Grant is used to contribute to the rent	7,130.00

* grant awarded through area committee

Grants to Community & Voluntary Organisations 2008/2009

Council Priority - A Better Living Environment

organisation/project	Grant Awarded (£)	Description of project	Number of Beneficiaries	Outcomes Achieved	Other funding received for this project (£)
Barracks Lane Community Garden Project *	3,250.00	The garden is a community run green space where they run workshops promoting sustainable living, environmental education and outdoor activity.	160	645 people visiting garden plus ran 3 workshops on sustainable living.	12,530
Commonwheels *	4,650.00	A car club called OXCAR for East Oxford	150	Car club launched November 2008, 6 cars fitted with the necessary telematics for members use.	4,098
Low Carbon West Oxford *	2,507.00	A project to have a micro-hydro electricity generating scheme at Oxney Weir	0	Design study undertaken and being used to help with LCWO negotiations with the Environment Agency regarding the installation of a micro-hydro electricity generator on Osney Weir.	11,449
Old Marstons Over 50's Club	350.00	A club for elderly people to meet and socialise	80	monthly meetings held. 8 workshops with speakers	150
Oxford Conservation Volunteers	500.00	A voluntary group that undertake a variety of conservation projects	20	The grant allowed the continuation of free transport for volunteers to carry out conservation tasks each week.	0
Oxford Civic Society	750.00	A project to encourage keeping Oxford tidy	0	Advertising campaign to keep Oxford tidy	2,000

* grant awarded through area committee

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Grants to Community & Voluntary Organisations 2008/2009

Council Priority - A Vibrant and Inclusive Economy

organisation/project	Grant Awarded (£)	Description of project	Number of Beneficiaries	Outcomes Achieved	Other funding received for this project (£)
Blackbird Leys Credit Union	5,000.00	The BBL credit union provide low cost loans to people on low incomes in Blackbird Leys	550	Membership increased by 95 adults and 6 juniors, second office opened with 1 paid staff and 3 volunteers to manage loan portfolio	0
Open Door	5,000.00	A drop in centre for asylum seekers	106	provides hot meals and sign posting service	6,306
Oxfordshire Association for the Blind	5,510.00	A project to information, advice and support to blind and partially sighted people in Oxford	700	370 individuals recorded having received support (700 includes newsletter distribution)	11,000

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Grants to Community & Voluntary Organisations 2008/2009

Council Priority - Safer Communities

organisation/project	Grant Awarded (£)	Description of project	Number of Beneficiaries	Outcome Achieved	Other funding received for this project (£)
Asylum Welcome	7,500.00	Work with vulnerable unaccompanied asylum seeking young people ages 13-21.	57		10,145
Donnington Neighbourhood T & R Association	250.00	A community party to bring the neighbourhood closer together	MONITORING INFORMATION NOT RETURNED		0
Oxford Sexual Abuse & Rape Crisis Centre	8,000.00	A helpline service for femail survivors of sexual violence	185	From November 2008 the helpline is now open 4 days a week, with extra line and freephone number. 20 active volunteers	3,335
Relate	5,000.00	A counselling service for victims of domestic violence	18	This funding ensures they can continue to see clients regardless of their financial status. When women seek their help as a consequence of domestic abuse/violence they often do not have access to cash.	
SHOUT	18,300.50	Working with local people to address neighbourhood concerns about anti-social behaviour and to promote social cohesion, particularly in Falcon Close, Blackbird Leys	41	A late starting project because it was difficult to recruit but the grant enabled this project to engage with residents in a variety of ways, including questionnaires, home visits, ad detached youth work.	18,625
TRAX	5,000.00	Working with disengaged young people who are involved with anti-social behaviour and vehicle crime.	MONITORING INFORMATION NOT RETURNED		0
Oxford Afghan Community	750.00	A project to bring together Afghan and Muslim women in Oxfordshire to raise awareness about extremism ideologies	50	Event held on 08.03.09 a speaker from London attended on a voluntary basis and spoke about recognising extremist behaviour in children	0
Parents & Children Together (PACT)	14,000.00	The aim of this organisation is to increase the quality and life chances of children ensuring they are safe from harm and have every opportunity to thrive. This grant was awarded for them to work with families effected by domestic violence.	50	Some of the outcomes are:- the prevention of the escalation of abuse; reduction on impact of abuse on the victim and any children; builindg confidence & self-esteem in victims	0
St Mary & St John Church Yard *	1,449.00	A project to instal security lighting in Church Yard	0	Due to delays the project will be completed 09-10	0

* grant awarded through area committee

8.12

Partnership Grant Assistance - Advice

Council Priority - Improve The Local Environment, Economy and Quality of Life

Strategic Objective - Opportunities for Life

Breakdown of workload by client

organisation/project	Grant Awarded (£)	Description of project	number of Oxford City clients (including new)	brief intervention	casework	benefit take up (£)	debt written off (£)
Blackbird Leys Neighbourhood Support Service (Agnes Smith AC)	73,054.50	Aims to deliver free, independent, impartial and confidential advice	1822	691	1131	228,519	498,241
Oxford Citizens Advice Bureau	187,250.00	Aims to assist people in making informed decisions to enable them to overcome difficulties in their lives	6451	3030	3421	815,000	1,000,000
Oxford Community Work Agency	84,285.00	This organisation is a combination of Barton Advice Centre and Oxfordshire Welfare Rights. The Advice Centre provides specialist advice on benefits, debt & general advice, while Welfare Rights provides training & support for advisors while also undertaking casework by referral.	3209	1210	1999	3,399,556	3,138,174
Rose Hill & Donnington Advice Centre *	78,243.50	Delivering free, independent and confidential advice service	517	10	507	23,151	65,940
Oxfordshire Chinese Community & Advice Centre	49,664.00	Providing an effective advice service and developing community work with the Chinese Community	355	73	282	237,921	71,140

8.13

organisation/project	Grant Awarded (£)	Description of project	Number of Beneficiaries	Outcome Achieved	Other funding received for this project (£)
Oxford Credit Union	20,000	A financial co-operative run by its members providing a saving service and affordable loans	728	Successfully relocated, increased membership by 223	45,250

* NB - at the time of writing this report only 6 months monitoring information has been received for the period 01.04.08 to 30.09.08 from Rose Hill & Donnington Advice Centre - chasing monitoring information for the period 01.10.08 to 31.03.09

Partnership Grant Assistance - Homelessness

Council Priority & Strategic Objective - Safer Communities

organisation/project	Grant Awarded (£)	Description of project	Number of Beneficiaries	Outcome Achieved	Other funding received for this project (£)
Aspire	26,309.00	A social enterprise offering training and work opportunities to homeless and previously homeless people in the Oxford area. Aspire's central focus is to facilitate the transition from homelessness through the experience of supported, paid employment. All Aspire employees work within a directed employment plan, with a view to move on to permanent full time work with 6-12 months	85	Working in partnership with private individuals and organisations such as Oxfam, Oxford Brookes University & English Churches Housing Group 60 people have benefited from this work	not available at time of writing this report
Elmore Community Services	42,230.50	The Elmore Team provides practical help, emotional support, advocacy and outreach for people who have complex needs and who are not picked up through other services available. The service also provides training for colleagues in the health and social services network	68	On average they have 68 live cases each quarter.	379,673
Emmaus Oxford Furniture Store	28,504.00	The Emmaus furniture store sell a wide range of second hand furniture and home wear items at low prices to low income households in Oxford. Revenue gained from this is ploughed back into the Emmaus Community Oxford	2056	This service has helped 2056 households	80,128
O'Hanlon House Day Centre	133,432.00	The Oxford Night Shelter is a 56 bed hostel for single homeless people and couples, providing 3 meals a day, a wet room and a range of meaningful activities as well as emergency facilities, resettlement advice and assistance, and appropriate move-on accommodation	502	The number of people benefiting from this service in 2008-09 is 502 for an average of 31 nights	2,190,411
Simon House	12,120.75	Provides respite beds for up to 28 days for people who are housed but are struggling to cope with their tenancies due to alcohol and drugs	10	Ten individuals have benefitted from this project in 2008-09	not available at time of writing this report
The Bridge	35,826.00	A hostel offering accommodation for young people aged between 16- 25 years old as well as helping young homeless people develop their life skills and providing a day service, including structured activities targeted towards sustainable living, food, information and support. The projects also provides a base from which resettlement work may be undertaken	141	This hostel has 20 beds and 141 individuals benefitted from this work in 2008-09	763,520
The Gap Day Centre	95,938.50	This project provides and manage a drop-in service for homeless and inadequately housed people aged 16 upwards Core services also include access to needle exchange, condoms and sexual health advice, access to a specialist nurse, a postal address and support to access veterinary care through the Dog Trust.	450	The number of people who have benefitted from this work in 2008-09 is 450	not available at time of writing this report
The Gatehouse	9,502.00	This organisation provides an open access drop-in centre for homeless and socially excluded persons, over 25 years of age.	102	The Organisation provides sandwiches, cakes and soups, as well as hot and cold drinks, as appropriate, and fruit where possible. The also offer art and literature nights including IT facilities	not available at time of writing this report
The Porch Steppin' Stones Centre	51,250.50	This organisation provides a day centre for locally based single homeless and socially excluded persons over the age of 18 years old.	149	The centre provides a number of activities, that include an allotment scheme, access to computers, outings, complementary medicine, sports, board games, art and craft, books and quizzes as well as lunch and dinner, showers, laundry, clothing store and counselling. It provides workshops and training in life-skills, money-management, literacy, numeracy and the opportunity for one person at any one time to study for an NVQ grade I in cookery. Open College Network courses are run on a regular basis in IT, cooking and basic principles of vegetable growing	177,829

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Partnership Grants - Commissioned Arts Organisations

Council Priority - Active & Healthy Communities

organisation/project	Grant Awarded (£)	Description of project	Number of Beneficiaries	Outcome Achieved	Other funding received for this project (£)
Fusion	46,642	A community arts organisation delivering a programme of arts for adults and children	16,000	Delivered 8 art based projects during the year - focusing on sound/music, puppets, poetry & storytelling, drama and film	62,873
ITHACA	5,280	THIS ORGANISATION WENT INTO RECEIVERSHIP LAST YEAR			
Modern Art Oxford	72,100	working with artists to deliver community & education programme aiming to increase the enjoyment and understanding of contemporary art	127,255	Held 26 public education events, including childrens workshops and artisti talks half of which were free to enter. Working in partnership with 3 local schools, Oxford School, Windale Primary School & Rose Hill Primary School.	1,237,371
Oxford Contemporary Music	13,500	Working with musicians and artist to deliver music focused projects in the community	5,324	Received £13500 (£10,000 from arts budget & £3500 from grants budget) Delivered 4 community projects - Magic Hour, The Panaemonium Picnic, Eath Machie Music & Jason Yarde. Provided after school music Club at Wood Farm, and 44 music events in jazz, electronica, new classical, folk, sound-art and roots music. 725 peope took part in workshops.	182,507
Oxford Film & Video Makers	39,303	Making film and digital media more accessible	1,750	65 training courses in film & media have run throughout the year. 2008-09 saw the launch of an arts development programme for digital artists with learning difficulties funded mainly through the Arts Council, while continuing to offer those on benefits the opportunity to access courses at a highly subsidised rate.	148,000
Oxford Inspires	55,734	A cultural development agency creating new oportunites for arts and heritage organisations	200,000	Coordination of major events - Earth from the Air, Winterlight in Oxford, The Bid Draw which involved more than 15 museums and Galleries. Organising and runnig an arts networking day for 70 art practitioners, 18 businesses gave funding & in kind support.	353,400
Oxford Playhouse	51,690	A theatre for everyone - delivering performances out in the community	142,323	Live performances in East Oxford, Bodleian Library & Modern Art Oxford. Delivered participatory opportunities including 2 youth theatre groups, training workshops, school visits to the playhouse, access performances for the hard of hearing, deaf, blind and partially sighted. Offering free tickets for targeted groups.	425,472
Oxfordshire Touring Theatre Company	8,720	A touring theatre company - making theatre more accesible	1,397	Intergenerational event held in collaboration with Pegasus Theatre & Fusion Arts, 48 young people from Oxford School and 12 older people from Shotover Day Centre took part in a workshop that enabled each age group to put themsleves in the others shoes. 19 performances held for targeted audiences from Risinghurst, Blackbird Leys, residential homes and day centres. .	244,218
Oxfordshire Visual Arts Development Agency	15,500	Promotes access to high quality arts for all residents of Oxfordshire	5,260	Grant paid from Arts Budget - Monitoring report not available at time or writing this report.	57,500
Pegasus Theatre	26,459	Offering a wide range of cutting edge contemporary performances	4,839	in 2008-09 Pegasus hosted and produced regular weekly programme of participatory activities for young people and adults in theatre, dance, creative arts, intergenerational and community theatre. Pegasus increased their summer holiday activities by an additional week in the outlying estates in Cutteslowe, Donnington and Northway.	385,000

815

Grants to Community & Voluntary Organisations 2008/2009

Council Priority - Active & Healthy Communities

organisation/project	Grant Awarded (£)	Description of project	Number of Beneficiaries	Outcomes	Other funding received for this project (£)
Oxford International Links (OIL)	5,000	OIL is an umbrella organisation that co-ordinates many twinning events throughout the year	598	Exchange visits between Oxford and twinning towns took place during the year, in Oxford a Band Festival was organised, 4 twin towns took part performing workshops in the city and on Blackbird Leys. There was also a Leiden Hockey Exchange - a team from Leiden came to Oxford	11,913

8.16

Grants to Community & Voluntary Organisations 2008/2009

Council Priority - Vibrant and Inclusive Economies (a sub set of Improving the local environment, economy and the quality of life)

organisation/project	Grant Awarded (£)	Description & Aims of project
Oxfordshire Community & Voluntary Action (OCVA)	59,486	To enable voluntary & community groups across the county to access up to date information in order to increase their effectiveness
		To support the development of voluntary and community organisations so that they deliver consistently high quality activities and services to their beneficiaries, ensuring groups at risk of exclusion are empowered to develop their own solutions
		To increase levels of volunteering in order to maintain and improve frontline services and to improve the skills and life chances of volunteers
		To improve joint working and collaboration with the voluntary and community sector; and between the VCS and its statutory and business partners; and to raise the profile and improve public knowledge and awareness of the voluntary and community sector in Oxfordshire

2008-2009 - Targets	Achievements
Information	
Bi-monthly newsletter to 300 Community & Voluntary Groups	on going
resource & information centre for CVO's open 9.30 - 4.30 Mon-Fri	on going
100 groups including 50 City based use resource centre & information points	164
Telephones answered 9-5, Mon-Fri	on going
2008-2009 - Targets	Achievements
Information (continued)	
post/email response within one working day	on going
resource centre & oxnet portal kept up to date	on going

8.17

update new edition of Guide to Funding Opportunities in Oxfordshire 2008 (trusts section)	completed
25 new factsheets & FAQ's on oxnet	44 factsheets revised
Directory of premises kept up to date	on going

Support the development of CVO's	
1-1 support for 60 groups	120 groups supported with 13 receiving intensive support needs
develop organisational health check process	on going
6 training workshops at least 3 in City	14 held - 3 in City
pilot outreach funding advice surgeries to 2 Oxford estates	6 held (Barton 1, Cutteslowe 1, Greater Leys 4)

Networks & Partnerships	
400 members (50% city based)	387 at end of March 09 (214 city based)
oxnet annual update of organisational data	on going
maintain presence at relevant events and membership of relevant partnerships	During Jan-Mar 09 chief executive attended 26 partnership meetings/events
2008-2009 - Targets	Achievements
Networks & Partnerships continued	
Manage electoral process of boards as required	on going
promote diversity awareness & good practice to VCS support services group	delivered 3.4.09 to OVSDP partners
Voluntary voice column in Oxford Times each week	on going
5 forum events with bite sized training workshops at least 2 in City	6 events took place

8.18

Grants to Community & Voluntary Organisations 2008/2009

Council Priority - Active & Healthy Communities

organisation/project	Grant Awarded (£)	Description of project
Donnington Doorstep Family Centre	20,000	A community based family centre for children and carers. Providing a safe environment for anyone with young children free of charge.

2008-2009 - Targets	Achievements
Average of 3 venue based play sessions a week	over a period of 24 weeks 77 sessions took place - average 3 weekly
Drop in project leader providing average of 6 hours a week 1-1 and deop in support with 20 targets C&YP	10 C&YP over 24 weeks 16 over 12 months
250 individual registered with project over 12 months	122 registered
average of 30 individuals using services each week	achieved
12 C&YP consultation activities run throughout the year	7 held in total
Staff trained in safeguarding & first aid	on going
at least 3 C&YP asked to track their experience of the project	5 involved
To report improvements in incidents of anti social behaviour (25% over 12 mths)	has not run as planned - using Donnington Tenants & Residents Association as a sound board for community feedback

decrease in recorded reported incidents of anti-social behaviour	reported crime	2007/08	2008/09
	all crime	144	102
theft of bicycle	11	7	
theft from a vehicle	6	4	
theft of a vehicle	15	7	
assault without injury	13	10	
criminal damage	25	26	

81.8

CEB Report Risk Register

Rise Score Impact Score: 1=Insignificant; 2=Minor; 3=Moderate; 4= Major; 5=Catastrophic Probability Score: 1=Rare; 2=Unlikely; 3=Possible; 4=Likely; 5=Almost Certain

No.	Risk Description Link to Corporate Obj.	Gross Risk		Cause of Risk	Mitigation	Net Risk		Further Management of Risk: Transfer/Accept/Reduce/Avoid		Monitoring Effectiveness				Current Risk	
		I	P			I	P	Action:	Outcome Required:	Q	Q	Q	Q	I	P
1	Monitoring information not returned (Stronger & more Inclusive Communities)	1	3	Grant funding awarded to Community & Voluntary Organisations is not used appropriately	Mitigating Control: Monitoring forms Level of Effectiveness: Medium because information may not be returned	1	2	Action: Reduce Action Owner: Julia Tomkins Mitigating Control: Keep check list and close monitoring Report through Community & Partnership Scrutiny * Control Owner: Julia Tomkins	Outcome Required: All monitoring forms returned Milestone Date: on going	Q 1	Q 2	Q 3	Q 4	I	P

b1.8

* This control links in with the recommendation

EXTRACT FROM THE DRAFT MINUTES OF THE COMMUNITIES AND PARTNERSHIP SCRUTINY COMMITTEE OF 4TH AUGUST 2009

17. GRANTS MONITORING UPDATE

The Head of Community Housing and Community Development submitted a report (previously circulated, now appended). Julia Tomkins (Grants Officer) and Angela Cristofoli (Neighbourhood and Communities Manager) presented the report. During discussion, the following key points were made:-

- Some groups did not appear to be aware of the deadline for submitting monitoring information. Each case needed to be looked at individually, rather than imposing a refusal on groups that did not return information for monitoring;
- Julia Tomkins agreed to circulate the monitoring questionnaire to members of the Committee. It was suggested that a small group be formed in order to review this form;
- Groups needed to be advised clearly of the information that was sought, and some groups might need additional support to produce this. There should be a clear and transparent process that applicants needed to follow;
- Account should be taken of the impact the group, club or society had within the City, and attention should be paid to the group's own fundraising attempts;
- There should be a threshold above which grant monitoring would be more rigorous;
- It was acknowledged that more information about the grants process and its monitoring had been provided this year, and this was to be welcomed. The process would develop as time went by. It was noted that the report would be further updated as information was received from the recipients of grants;
- There was a plan to produce a short film that showed how various groups worked and how grant money was being spent;
- Information concerning the work of OCVA would appear as part of future monitoring.

Resolved that:-

- (1) The recommendation in the report was not endorsed as currently presented;
- (2) The Committee welcomed improvements made to the monitoring process and committed its support to developing this further;

- (3) Councillors Sinclair and Rundle would meet with relevant officers in order to examine possible further improvements to the grant monitoring form, including a sharper measurement of outcomes;
- (4) Consideration would be given to establishing a threshold above which the monitoring process would be more rigorous;
- (5) The concept of joint monitoring of grant giving with Oxfordshire County Council was to be welcomed and encouraged.